

BUCKLANDS BEACH INTERMEDIATE SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number: 1240

Principal: Diane Parkinson

School Address: 247 Bucklands Beach Road, Bucklands Beach, Auckland

School Postal Address: 247 Bucklands Beach Road, Auckland 2012

School Phone: 09-534-2896

School Email: mailbox@bbi.school.nz

Members of the Board of Trustees

Name	Position	How Position Gained	Expiry
Alan Figgins	Chairman	Elected 2019	June 2022
Chris Griffiths	Parent Rep	Elected 2017	Nov 2020
Diane Parkinson	Principal ex Officio		
Chris Barnes	Parent Rep	Elected 2017	Nov 2020
Jocelyn Cameron	Parent Rep	Elected 2019	June 2022
Wendy Levy	Parent Rep	Elected 2019	June 2022
Leonie Wallace	Parent Rep	Elected 2017	Nov 2020
Anne Burgess	Staff Rep	Elected 2019	June 2022

Accountant / Service Provider: Gail Bond - Money Monitors

BUCKLANDS BEACH INTERMEDIATE SCHOOL

Annual Report - For the year ended 31 December 2020

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Bucklands Beach Intermediate School

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Alan Figgins

Full Name of Board Chairperson



Signature of Board Chairperson

Date:

25 MAY 2021

Diane RJ Parkinson

Full Name of Principal



Signature of Principal

Date:

25 MAY 2021

Bucklands Beach Intermediate School
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2020

		2020	2020	2019
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Revenue				
Government Grants	2	7,846,005	6,536,381	7,063,142
Locally Raised Funds	3	604,100	748,211	784,355
Interest Earned		37,887	35,330	53,635
International Students	4	356,562	314,860	465,588
		<u>8,844,553</u>	<u>7,634,782</u>	<u>8,366,720</u>
Expenses				
Locally Raised Funds	3	337,580	449,471	453,448
International Students	4	39,364	34,000	56,834
Learning Resources	5	4,070,555	3,603,960	3,734,812
Administration	6	276,963	277,210	286,126
Property	7	3,333,000	2,937,691	3,103,290
Loss on Disposal of Property Plant & Equipment		-	-	5,595
Depreciation	8	344,180	329,417	336,582
		<u>8,401,643</u>	<u>7,631,749</u>	<u>7,976,687</u>
Net Surplus / (Deficit)		442,910	3,033	390,033
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>442,910</u>	<u>3,033</u>	<u>390,033</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Bucklands Beach Intermediate School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2020

	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
Balance at 1 January	<u>4,206,338</u>	<u>4,206,338</u>	<u>3,816,305</u>
Total comprehensive revenue and expense for the year	442,910	3,033	390,033
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	16,024	-	-
Equity at 31 December	<u>4,665,273</u>	<u>4,209,371</u>	<u>4,206,338</u>
 Retained Earnings	 4,665,274	 4,209,371	 4,206,338
Equity at 31 December	<u>4,665,274</u>	<u>4,209,371</u>	<u>4,206,338</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Bucklands Beach Intermediate School
Statement of Financial Position
As at 31 December 2020

		2020	2020	2019
	Notes	Actual \$	Budget (Unaudited) \$	Actual \$
Current Assets				
Cash and Cash Equivalents	9	894,584	566,859	552,014
Accounts Receivable	10	418,536	265,068	265,068
GST Receivable		5,029	10,275	10,275
Prepayments		6,910	25,861	25,861
Investments	11	1,498,942	1,132,463	1,632,463
		<u>2,824,001</u>	<u>2,000,526</u>	<u>2,485,682</u>
Current Liabilities				
Accounts Payable	13	293,920	355,279	355,279
Revenue Received in Advance	14	230,413	266,898	266,898
Finance Lease Liability - Current Portion	16	31,855	29,191	29,191
Funds held for Capital Works Projects	17	7,868	18,590	18,590
		<u>564,055</u>	<u>669,958</u>	<u>669,957</u>
Working Capital Surplus/(Deficit)		<u>2,259,946</u>	<u>1,330,568</u>	<u>1,815,725</u>
Non-current Assets				
Property, Plant and Equipment	12	2,588,144	3,055,908	2,567,720
		<u>2,588,144</u>	<u>3,055,908</u>	<u>2,567,720</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	147,730	125,600	125,600
Finance Lease Liability	16	35,086	51,506	51,506
		<u>182,816</u>	<u>177,106</u>	<u>177,106</u>
Net Assets		<u>4,665,274</u>	<u>4,209,371</u>	<u>4,206,338</u>
Equity		<u>4,665,273</u>	<u>4,209,371</u>	<u>4,206,338</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Bucklands Beach Intermediate School
Statement of Cash Flows
For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual \$	Budget (Unaudited) \$	Actual \$
Cash flows from Operating Activities				
Government Grants		1,268,705	1,112,278	1,243,972
Locally Raised Funds		654,065	748,211	767,204
International Students		270,111	314,860	484,422
Goods and Services Tax (net)		-	-	10,275
Payments to Employees		(599,910)	(635,340)	(592,490)
Payments to Suppliers		(1,084,380)	(1,249,674)	(1,232,468)
Interest Received		40,635	42,115	49,012
Net cash from / (to) the Operating Activities		549,227	332,451	729,927
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		-	(14,417)	(5,595)
Purchase of PPE (and Intangibles)		(345,481)	(803,189)	(76,900)
Sale of Investments		133,521	500,000	(1,228,168)
Net cash from / (to) the Investing Activities		(211,959)	(317,606)	(1,310,663)
Cash flows from Financing Activities				
Furniture and Equipment Grant		16,024	-	-
Funds Administered on Behalf of Third Parties		(10,722)	-	(16,972)
Net cash from Financing Activities		5,302	-	(16,972)
Net increase/(decrease) in cash and cash equivalents		342,569	14,845	(597,709)
Cash and cash equivalents at the beginning of the year	9	552,015	552,014	1,149,724
Cash and cash equivalents at the end of the year	9	894,584	566,859	552,016

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

Bucklands Beach Intermediate School

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2020

a) Reporting Entity

Bucklands Beach Intermediate School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Educational and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Educational and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical Maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical

maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recover.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	20 years
Furniture and equipment	10 years
Information and communication technology	5 years
Motor vehicles	5 years
Library resources	12.5% Diminishing value
Leased Assets held under a Finance Lease	3 years

k) Impairment of property, plant, and equipment

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

n) Revenue Received in Advance

Revenue received in advance relates to fees received from international students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

p) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

q) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

r) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

2. Government Grants

	2020	2020 Budget (Unaudited)	2019
	Actual \$	\$	Actual \$
Operational grants	1,215,733	997,913	1,048,026
Teachers' salaries grants	3,395,232	2,800,000	3,063,828
Use of Land and Buildings grants	3,039,681	2,617,318	2,781,396
Other MoE Grants	195,359	121,150	169,892
	<u>7,846,005</u>	<u>6,536,381</u>	<u>7,063,142</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020 Budget (Unaudited)	2019
	Actual \$	\$	Actual \$
Revenue			
Donations	223,752	259,616	239,901
Fundraising	11,600	12,000	41,187
Trading	127,355	132,800	140,988
Activities	241,393	343,795	362,278
	<u>604,100</u>	<u>748,211</u>	<u>784,355</u>
Expenses			
Activities	249,089	369,515	369,872
Fundraising	-	-	-
Trading	88,492	79,956	83,576
	<u>337,580</u>	<u>449,471</u>	<u>453,448</u>
<i>Surplus for the year Locally raised funds</i>	<u>266,519</u>	<u>298,740</u>	<u>330,907</u>

4. International Student Revenue and Expenses

	2020	2020 Budget (Unaudited)	2019
	Actual Number	Number	Actual Number
International Student Roll	28	-	29
	2020	2020 Budget (Unaudited)	2019
	Actual \$	\$	Actual \$
Revenue			
International student fees	356,562	314,860	465,588
Expenses			
International student expenses	29,792	24,000	46,834
International student levy	9,572	10,000	10,000
	<u>39,364</u>	<u>34,000</u>	<u>56,834</u>
<i>Surplus for the year International Students'</i>	<u>317,198</u>	<u>280,860</u>	<u>408,754</u>

5. Learning Resources

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Curricular	237,788	260,870	198,983
Equipment repairs	4,178	3,000	1,008
Information and communication technology	36,960	47,000	33,880
Library resources	3,120	5,550	6,575
Employee benefits - salaries	3,746,679	3,185,440	3,418,743
Staff development	41,830	102,100	75,623
	<u>4,070,555</u>	<u>3,603,960</u>	<u>3,734,812</u>

6. Administration

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Audit Fee	8,096	8,700	7,314
Board of Trustees Fees	5,664	5,700	5,828
Board of Trustees Expenses	17,849	15,500	25,581
Communication	1,590	2,000	1,627
Consumables	57,736	69,667	57,396
Other	12,122	6,665	8,177
Employee Benefits - Salaries	146,458	143,578	153,557
Insurance	17,948	14,500	17,146
Service Providers, Contractors and Consultancy	9,500	10,900	9,500
	<u>276,963</u>	<u>277,210</u>	<u>286,126</u>

7. Property

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	86,827	89,192	90,306
Cyclical Maintenance Provision	22,130	2,000	34,976
Grounds	4,652	5,261	4,772
Heat, Light and Water	30,642	31,998	33,148
Repairs and Maintenance	34,968	76,600	58,043
Use of Land and Buildings	3,039,681	2,617,318	2,781,396
Security	10,283	9,000	10,163
Employee Benefits - Salaries	103,818	106,322	90,484
	<u>3,333,000</u>	<u>2,937,691</u>	<u>3,103,290</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8. Depreciation of Property, Plant and Equipment

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Buildings - School	60,130	50,000	55,103
Furniture and Equipment	191,495	200,000	198,010
Information and Communication Technology	48,009	50,000	52,134
Leased Equipment	39,068	10,000	16,101
Motor Vehicles	740	14,417	10,514
Library Resources	4,738	5,000	4,720
	<u>344,180</u>	<u>329,417</u>	<u>336,582</u>

9. Cash and Cash Equivalents

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Cash on Hand	300	300	300
Bank Current Account	391,911	316,559	319,726
Bank Call Account	502,373	250,000	231,989
Short-term Bank Deposits	-	-	-
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>894,584</u>	<u>566,859</u>	<u>552,014</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$894,584 Cash and Cash Equivalents, \$7,868 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.

10. Accounts Receivable

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Receivables from the Ministry of Education	159,851	40,273	33,488
Interest Receivable	4,037	-	6,785
Teacher Salaries Grant Receivable	254,648	224,795	224,795
	<u>418,536</u>	<u>265,068</u>	<u>265,068</u>
Receivables from Exchange Transactions	4,037	-	6,785
Receivables from Non-Exchange Transactions	414,499	265,068	258,283
	<u>418,536</u>	<u>265,068</u>	<u>265,068</u>

11. Investments

The School's investment activities are classified as follows:

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	1,498,942	1,132,463	1,632,463



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12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2020						
Buildings	1,963,000	223,165	-	-	(60,130)	2,126,035
Furniture and Equipment	378,363	38,555	(3,579)	-	(191,495)	221,844
Information and Communication Technology	95,301	82,472	-	-	(48,009)	129,764
Motor Vehicles	740	-	-	-	(740)	0
Leased Equipment	97,280	19,123	-	-	(39,068)	77,335
Library Resources	33,037	5,750	(882)	-	(4,738)	33,167
Balance at 31 December 2020	2,567,720	369,064	(4,461)	-	(344,180)	2,588,144

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2020			
Buildings	3,550,316	(1,507,669)	2,042,648
Furniture and Equipment	1,240,521	(904,507)	336,014
Information and Communication Technology	646,833	(547,852)	98,982
Motor Vehicles	93,089	(93,089)	(0)
Leased Equipment	139,544	(62,209)	77,335
Library Resources	109,772	(76,605)	33,167
Balance at 31 December 2020	5,780,075	(3,191,931)	2,588,144

The net carrying value of equipment held under a finance lease is \$77,335 (2019: \$97,280)

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2019						
Buildings	2,030,515	22,178	-	-	(55,103)	1,997,591
Furniture and Equipment	544,131	30,451	(5,595)	-	(198,010)	370,977
Information and Communication Technology	94,073	26,159	-	-	(52,134)	68,098
Motor Vehicles	11,254	-	-	-	(10,514)	740
Leased Equipment	41,901	71,480	-	-	(16,101)	97,280
Library Resources	34,049	6,340	(2,632)	-	(4,720)	33,037
Balance at 31 December 2019	2,755,923	156,609	(8,228)	-	(336,582)	2,567,720

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2019			
Buildings	3,301,838	(1,338,838)	1,963,000
Furniture and Equipment	1,206,214	(827,852)	378,363
Information and Communication Technology	613,322	(518,021)	95,301
Motor Vehicles	93,089	(92,349)	740
Leased Equipment	120,421	(23,141)	97,280
Library Resources	106,869	(73,832)	33,037
Balance at 31 December 2019	5,441,754	(2,874,033)	2,567,720

13. Accounts Payable

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Operating creditors	7,567	101,821	101,821
Accruals	6,800	5,572	5,572
Employee Entitlements - salaries	254,648	224,795	224,795
Employee Entitlements - leave accrual	24,903	23,090	23,090
	<u>293,918</u>	<u>355,279</u>	<u>355,279</u>
Payables for Exchange Transactions	293,918	355,279	355,279
	<u>293,918</u>	<u>355,279</u>	<u>355,279</u>

14. Revenue Received in Advance

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
International Student Fees	169,006	255,457	255,457
Other	61,406	11,441	11,441
	<u>230,413</u>	<u>266,898</u>	<u>266,898</u>

15. Provision for Cyclical Maintenance

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Provision at the Start of the Year	125,600	125,600	179,051
Increase to the Provision During the Year	22,130	-	34,976
Use of the Provision During the Year	-	-	(88,427)
Provision at the End of the Year	<u>147,730</u>	<u>125,600</u>	<u>125,600</u>
Cyclical Maintenance - Current	-	-	-
Cyclical Maintenance - Term	147,730	125,600	125,600
	<u>147,730</u>	<u>125,600</u>	<u>125,600</u>

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
No Later than One Year	31,855	29,191	29,191
Later than One Year and no Later than Five Years	35,086	51,506	51,506
Later than Five Years			
	<u>66,941</u>	<u>80,697</u>	<u>80,697</u>

17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

		2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Block 4 Hall Toilet Upgrade	<i>in progress</i>		18,590	-	(15,998)	-	2,592
Electrical Upgrade	<i>in progress</i>		-	13,220	(11,639)	-	1,581
Weather Tightness	<i>in progress</i>		-	23,000	(19,305)	-	3,695
SIP - Internet Upgrade etc	<i>in progress</i>		(23,678)	-	(73,349)	-	(97,028)
Team D Toilet Block	<i>in progress</i>		(8,038)	148,243	(163,248)	-	(23,043)
Block 9 Upgrade	<i>in progress</i>		-	-	(36,170)	-	(36,170)
Totals			(13,126)	184,463	(319,710)	-	(148,373)

Represented by:

Funds Held on Behalf of the Ministry of Education
Funds Due from the Ministry of Education

7,868
(156,241)
(148,373)

		2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Classroom Refurbishment	<i>completed</i>		(17,769)	17,769	-	-	-
Team D Toilet Block	<i>completed</i>		(31,888)	916,000	(892,150)	-	(8,038)
Decking 2018	<i>completed</i>		35,563	2,175	(37,738)	-	-
Block 4 Hall Toilet Upgrade	<i>in progress</i>		-	26,030	(7,440)	-	18,590
Internet Upgrade	<i>in progress</i>		-	-	(23,678)	-	(23,678)
Totals			(14,094)	961,974	(961,006)	-	(13,126)

Represented by:

Funds Held on Behalf of the Ministry of Education
Funds Due from the Ministry of Education

18,590
(31,716)
(13,126)

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions. Serena Griffiths related party (wife of BOT Chairperson). Principal's husband transacts with school as owner of Powerswap (minimal cost) and DPM Marketing (max \$1500 annually).

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	5,664	5,828
Full-time equivalent members	0.46	0.46
<i>Leadership Team</i>		
Remuneration	468,805	448,178
Full-time equivalent members	4.00	4.00
Total key management personnel remuneration	474,469	454,006
Total full-time equivalent personnel	4.46	4.46

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	160-170	150-160
Benefits and Other Emoluments	-	-
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
110-120	-	-
100-110	2.00	2.00
	2.00	2.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

Holidays Act Compliance - schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Ltd.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

21. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

- Electrical Upgrade - to be completed in 2020 which will be funded by MOE. \$13,220 has been received of which \$11,639 has been spent on the project to date.
- Weather Tightness - This project is fully funded by the Ministry and \$23,000 has been received of which \$19,305 has been spent on the project to balance date.
- SIP Projects - This project is fully funded by the Ministry. To date \$73,349 has been spent. \$97,028 is to be received from Ministry.
- Team D Toilet Block - This project is fully funded by the Ministry. \$148,243 has been received from the Ministry of which \$163,248 has been spent on the project to balance date. \$23,043 is to be received from the Ministry.
- Block 9 Upgrade - This project is fully funded by the Ministry. \$36,170 has been spent on the project to balance date. \$36,170 is

to be received from the Ministry.

(2019:Nil)

22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	894,584	566,859	552,014
Receivables	418,536	265,068	265,068
Investments - Term Deposits	1,498,942	1,132,463	1,632,463
Total Cash and Receivables	<u>2,812,062</u>	<u>1,964,390</u>	<u>2,449,544</u>

Financial liabilities measured at amortised cost

Payables	293,918	355,279	355,279
Finance Lease Liabilities	66,941	80,697	80,697
Total Financial Liabilities Measured at Amortised Cost	<u>360,859</u>	<u>435,976</u>	<u>435,976</u>

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

25. Comparatives

Buckland's Beach Intermediate School

PRINCIPAL'S REPORT

and ANALYSIS of VARIANCE

**For the year ending
31 DECEMBER 2020**

"Whaia te Tikitiki – Reach for the Heights"

On reflection of 2020, it has been an unusual year, with lockdowns and a global pandemic. Given these unprecedented times, our school achievements may not have been as diverse but nevertheless, there have been outstanding achievements. Such success is attributed to the student achievement and the capable Board of Trustees governance, facilitated by excellent teaching and support staff, with positive community involvement.

We have continued to reflect on and review our teaching and learning programmes through the International Baccalaureate, Primary years Programme. These programmes are truly trans-disciplinary – teaching and learning through authentic contexts with a rigorous framework. Having another form of external audit, in the form of International educators assists with continued momentum of quality learning across the school.

The final term of 2020 however, was one of catching up on all the opportunities including: data gathering; analysis; moderation of summative data; final assessments and analysis. From here areas for development for 2021 have been set.

It is pleasing to be able to report once again on a very successful year at BBI. Each year at this time we lose so many outstanding students and we always wonder how they will be replaced. It is great to see year after year others who step up and achieve so highly in so many different fields. There are those who come along every year that take real advantage of the opportunities offered at this school and achieve highly.

Many of these successes are reported in the School Yearbook. This is issued to students at the end of the school year. A detailed and comprehensive overview of the year can be found in the "Year in Review" document where this analysis of variance is included. This document provides a comprehensive account of the year, with achievements, target results, working project outcomes, and a summary of significant events all included. We see this document as our overall summary for the year.

It is always satisfying to see our students continuing to excel in all areas of the curriculum, whether it is in the academic, performing arts, cultural, community service or sporting fields. It is a credit to them, to their families and to the commitment of the staff working here that over the years this school has been able to continue to deliver quality outcomes year after year.

The final summative collection of data is collated under the headings, emerging, developing, achieving, extending.

Areas of Strength:

Mathematics.

Both mathematics and reading overall data, shows that over 80% of our students are achieving at and above the expected cohort. The data for our Asian population is especially high in mathematics. More than 90% of our Asian students are achieving at or above expected standard.

Writing.

This year our writing data has excelled. We attribute this to our investment in our online teaching and learning programme. The WTE (Write That Essay) was a major financial commitment, (little did we know how necessary this would be in 2020). The students who embraced this had huge success. The major positive aspect is the instant feedback and feed forward for individuals. The data indicates at Year 8, almost 80% are leaving BBI achieving or excelling in this area.

Area for Development:

Writing:

In writing, our concerns are with the male population. This has been the year where our boys data is much lower than the girls. There are speculations as to why this may have occurred this year in particular, however it will be important to consider how we engage our boys with writing. Accompanying this, is a need to include our parent community – we need to give them strategies on how they can help at home.

It is important to highlight a few areas of particular significance with respect to student achievement and will also make particular mention of the target goals set for the year and the outcomes achieved.

- This year we selected students to enter the University of New South Wales Exams. We were awarded distinctions for every exam and 7 top marks in New Zealand. 5 top medals for mathematics, 1 for digital technologies and 1 to medal for writing. (See page 8 section 1, The Year in Review).
- This year a number of support groups were established to provide additional assistance to those students requiring help in their Written English and reading. We were able to cater for the students who are at the 'emerging' level for writing and reading.
- We competed in the Auckland speech competition and achieved first place in the spoken word category.
- In performing arts and sport there were many highlights with students achieving highly at both the zone and the Interzone levels. We managed to enter a few competitions and hold our school production and review.
- Our financial audit was once again successful with no areas to address. In fact, we will finish the year with a surplus.

PRIORITY AREAS FOR IMPROVING STUDENT ACHIEVEMENT in 2020:

Target Areas for 2020

1. To raise achievement in Science.
2. To raise achievement in Writing, with a focus on accelerated learning.
3. To lift student engagement within our units of inquiry by making direct links with digital technology.

Professional Learning Project Groups 2020

1. Skills for Adolescence
2. Staff Social and Emotional Learning
3. Social and Emotional Learning – Leadership Model
4. Creativity
5. Community Connections/Health Consultation
6. Pastoral Care and Puberty Education
7. Student Coaching/Service

As previously stated there are many other successes that could be reported upon. The "Year in Review" provides a great deal more information.

Annually the school sets priority learning targets and reports on student improvement against these targets. Our overall priority is to lift student achievement. All that we do is focussed towards this goal. Each year however we do identify our needs and set specific targets against which we report in the annual plan.

For a fuller statement with respect to overall school goals and achievements throughout the year the "Year in Review" document should be read. This is available either directly from the school or via the school's website – www.bbi.school.nz
In 2021, we are planning to update our website.

In 2021, we will endeavour to focus on three target areas related to writing, digital technologies and science. This is duplicated from 2020. Accompanied the targets for next year will be our Professional Learning Project Groups. With the limited time in

2020, we have not completed the goals and actions. So whilst, write ups are included some if not all of the groups will reflect and add to their work in term 1 2021. Following on from this, we will link our PLGs to the NELPs – National Education Learning Priorities. These have been considered when the senior leadership team, staff and parents, reviewed our strategic plan.

This year we have had an intensive plan to start collecting evidence towards our next PYP evaluation. This will be led by the PYP Coordinators, however we lost a coordinator to Principalship. In 2021, we have requested to hold our evaluation as an online experience. We also will move forward with a international online teaching and learning platform – ‘toddle’. Professional development, has begun in this area.

We are excited about 2021 and have been ambitious with the goals we have set.

Diane Parkinson
Principal
Bucklands Beach Intermediate school.

KIWISPORT

Kiwisport is a Government funding initiative to support students' participation in organised sport.

In 2020 Bucklands Beach Intermediate School received funding of \$10,929. The funding was spent on funding sports equipment.

The number of students participating in organised sport is 100% of the school roll.

INDEPENDENT AUDITOR'S REPORT**TO THE READERS OF BUCKLANDS BEACH INTERMEDIATE SCHOOL'S FINANCIAL
STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Auditor-General is the auditor of Bucklands Beach Intermediate School (the School). The Auditor-General has appointed me, Wayne Monteith using the staff and resources of BDO Auckland, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 18, that comprise the statement of financial position as at 31 December 2020, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2020; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity Standards Reduced Disclosure Regime as applicable to entities that qualify as tier 2.

Our audit was completed on 26 May 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as

applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises of the Analysis of Variance and Kiwisport, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.

A handwritten signature in blue ink, appearing to read 'W Monteith', is written over a horizontal line.

Wayne Monteith
BDO Auckland
On behalf of the Auditor-General
Auckland, New Zealand